



RMIT Coursework Scholarships Office

## Examples of ineligible documentation – proof of income

March 2024

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Full names, addresses, Tax File Numbers (TFN) and employer details are redacted in these examples.

In your document submission, only redact (cross out/black out) your Tax File Number and any bank account details if visible. **Do not** redact your full name and address or it will be considered ineligible.

Most common reasons why documentation is not accepted:

- A Notice of Assessment from the Australian Taxation Office (ATO) and/or copies of the last three payslips from all current employers are not submitted for the applicant and all adults in their household
- Pay As You Go (PAYG) summaries are submitted instead of Notice of Assessment(s) and/or payslips
- A bank account statement is submitted instead of Notice of Assessment(s) and/or payslips
- Income statements in your ATO app/website are not acceptable
- The applicant's full name is not visible
- Documentation is not for the current year – *e.g. for the August-October 2023 application round, a 2022-23 ATO Notice of Assessment must be provided*
- Only one person's documentation is provided instead of all adults in the household.



**PAYG payment summary - individual non-business**  
Payment summary for year ending 30 June 2018

**Payee details**  
[Redacted]

**NOTICE TO PAYEE**

If this payment summary shows an amount in the total tax withheld box, you must lodge a tax return. If no tax was withheld, you may still have to lodge a tax return.

For more information on whether you have to lodge, or about this payment and how it is taxed, you can:  
- visit [www.ato.gov.au](http://www.ato.gov.au)  
- phone 13 28 61 between 8.00am and 6.00pm, Monday to Friday.

Period of payment: Day/Month/Year 01/07/2017 to Day/Month/Year 30/06/2018

Payee's tax file number: [Redacted] **TOTAL TAX WITHHELD \$ 5652**

Gross payments: \$ 40018 Type S Lump sum payments Type A \$ [ ]  
CDEP payments: \$ [ ] Type B \$ [ ]  
Reportable employer superannuation contributions: \$ [ ] Type D \$ [ ]  
Reportable fringe benefits amount FBT year 1 April to 31 March: \$ [ ] Type E \$ [ ]

Is the employer exempt from FBT under section 57A of the FBTAA 1986? No  Yes

Total allowances: \$ [ ] Total allowances are not included in Gross payments above. This amount needs to be shown separately in your tax return.

**Payer details**

Payer's ABN or withholding payer number: [Redacted] Branch number: 001  
Payer's name: [Redacted]  
Privacy - For information about your privacy, go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

Signature of authorised person: [Redacted] Date: 22/06/2018

Ineligible because:

- PAYG summaries are not accepted – you need to provide a Notice of Assessment(s) and/or copies of the last three payslips from all current employers

Print | Australian Taxation Office 16/6/2022, 9:53 am

Australian Government  
Australian Taxation Office

Name: [Redacted]  
TFN: [Redacted]

**Income statements**

Status: Tax ready

Employee number: [Redacted]  
Financial year: 2021-22  
Employer: COLES SUPERMARKETS AUSTRALIA PTY LTD  
Branch: 001  
Employer ABN/Branch: [Redacted]  
BMS ID: [Redacted]  
Period: 01/07/2021 - 30/06/2022  
Reported Date: 30/06/2022

Income

Gross payments - Individual: \$11,114.67

Tax withheld or foreign tax paid

PAYG withholding - Individual: \$188.00

Lump sum amounts

Lump sum payment A: \$0.00  
Lump sum payment B: \$0.00  
Lump sum payment D: \$0.00  
Lump sum payment E: \$0.00

Allowances

Total: \$0.00

Deductions

Union or professional association fees: \$116.10  
Total: \$116.10

Employer reported super

Total: \$0.00

<https://incomestatementsservices.ato.gov.au/individual/incomestatementss> Page 1 of 2

Ineligible because:

- Income statements are not accepted – you need to provide a Notice of Assessment(s) and/or copies of the last three payslips from all current employers